

# Business Systems Developer/Administrator

The Research and Productivity Council (RPC) is New Brunswick's provincial research & technology organization (RTO) that offers analytical services and applied research. As a Crown Corporation, we serve over 1000 clients annually from our locations in Fredericton, St. George and Moncton, New Brunswick.

We are recruiting to fill the position of **Business System Developer/Administrator**. Working out of our head office in Fredericton, the main responsibilities of this role will be developing and configuring our new ERP application. This role also has responsibility for maintaining and optimizing current applications. Team skills will be paramount as this work is being performed collaboratively both internally and with external consultants. Other IT related duties such as server configuration and maintenance may be required.

## QUALIFICATIONS

- Diploma or BSc. in Computer Science, Information Management Systems, Software Engineering, or the equivalent. science, or equivalent combination of education and experience.
- Experience in programming and scripting languages; preferably VB, VBA, Powershell
- Experience with relational databases and SQL programming
- Experience with reporting tools such as Crystal Reports
- Experience working within a Windows-based server environment (2016 and above).
- Experience analyzing technical and functional specifications provided by the users and designing and programming solutions
- Strong communication skills, both in gathering and in disseminating information.
- Team player but able to work independently on assigned tasks
- Strong organizational skills, ability to juggle and prioritize tasks

## OTHER SKILLS/ASSETS

- Knowledge or experience in the operations of a commercial science lab.
- Experience in cloud computing, specifically Microsoft Azure
- Microsoft Office365 administration experience
- MS Access
- Network/hardware knowledge is an asset
- Sense of humour

RPC offers a generous employee benefit plan including a defined benefit pension plan, top-up for maternity leave, generous wellness rebates, paid leave, and more.

## APPLY

To apply please send your cover letter and resume to [careers@rpc.ca](mailto:careers@rpc.ca) referencing competition #BSD0722 before **July 08, 2021**.

*Review of applications will begin **as soon as possible** and will proceed until a suitable candidate is identified. Only those applicants chosen for an interview will be contacted.*

*RPC is committed to the principles of employment equity and diversity.*

