

Lead Sample Submission Technician

RPC is a research and technology organization (RTO), with the core mission to harness science and technology in the service of innovation, and to build economic competitiveness. In business since 1962, we serve over 1000 clients annually from our locations in Fredericton and Moncton New Brunswick. RPC offers a challenging work environment and competitive compensation package.

We have an immediate opening for **Lead Sample Submission Technician (Shipping/Receiving)** in our Moncton Branch.

The work consists of receiving and logging sample submissions from our clients, preparing samples for shipment and interacting both with clients and our analytical departments with respect to analytical requirements and issues. The position will also involve some pre-analysis sample preparation of a wide variety of sample types. Other tasks will include, maintaining inventory, preparing and receiving orders for the lab and preparing orders for clients,

Ideally the candidate will possess:

- Community college diploma in a science technology program or a bachelor's degree in science, chemistry or related field would be considered an asset.
- Aptitude for multi-tasking and working effectively in a fast-paced environment
- Attention to detail needed for a busy laboratory environment.
- Fluent in both official languages
- Customer service focus
- Strong computer skills
- Ability to problem solve and work independently

An understanding of laboratory QA/QC or ISO9001/17025 programs and electronic data handling would be desirable. Prior experience in a commercial laboratory would be considered an asset but is not a requirement.

This is a full-time position, with paid leave, health and dental benefits, wellness program, pension plan and more. Hours of work are 8: 45 am to 5:00 pm Monday to Friday, with some overtime during the week and on weekends as needed.

To Apply

Please email a cover letter and resume quoting position #LSSC0123 to careers@rpc.ca, no later than **February 10, 2023**.

Review of applications will begin as soon as possible and will proceed until a suitable candidate is identified. Only those applicants chosen for an interview will be contacted.

RPC is committed to the principle of employment equity and diversity.

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