rpc

Sample Submission Form

Chain of Custody Record - SS01

Fredericton: 921 College Hill Rd., Fredericton NB E3B 6Z9 T: 506.452.1212 F: 506.452.1395 Toll Free: 800.563.0844
Moncton: 115A Harrisville Blvd., Moncton NB E1H 3T3 T: 506.855.6472

Shaded Areas for Laboratory Use Only

Submission #:

Report To Customer		Bill To Customer (if different)		Project/Submission Information	
Company:	ABC Ltd.	Company:		Site Location:	Baie Ste Anne, NB
Address:	123 Main St. Fredericton, NB E3B 1A1	Address:		Project Number:	1234-1
				Purchase Order #:	PO-12345
Contact:	Joe Walsh	Contact:	SAME	RPC Quotation #:	Q0001
Telephone:	506-452-2222	Telephone:		Multi-bill:	Monthly
E-mail:	joe@email.com	E-mail:		Spending Authority:	

Turnaround Time

Routine:
- [x] Varies by analysis

Rush (surcharge may apply):
- [ ] 24 hrs
- [ ] 48hrs
- [ ] 3 days
- [ ] 4 days
- [ ] 5 days
- [ ] 7 days

Specific Date Required:

Rush Preapproved: [ ]

Additional Emails: admin@email.com

Notes: Insert notes here...

For more information, view RPC's Laboratory Reference Guide on our website at https://www.rpc.ca.
RPC's Standard Terms & Conditions apply and can be reviewed by visiting the "Clients" section of the RPC website.
Label samples carefully and complete all parts of the form.

Analysis Required

LIMS #:	Sample Matrix	Client Sample Identification	Sample Date	Sample Time	1 Calcium	2 Iron	3	4	5	6	7	8	9	10	11	12	13
	Water	Tap Water #1	2025.01.01	11am	✓	✓											
				Indicate Field Preservative Added ✓→													

Sample Receiving Checklist
- [ ] Documentation
- [ ] Sample Volume
- [ ] Sample Containers
- [ ] Hold Time

Temperature [ ] °C

Sample Receiving Notes

The movement of certain samples (e.g. soil, potatoes, etc.) may be restricted by the CFIA if from a regulated area. Please contact the CFIA to confirm if a movement certificate is needed before sending samples to RPC.

Chain of Custody

Relinquished by:	Joe Walsh	Date:	2025-01-01	Received by:		Date:	
Company:	ABC Ltd.	Time:	1pm	Company:		Time:	

Original: File Copy Yellow: Customer Copy