

# Facility Cleaner

The Research and Productivity Council (RPC) is NB's provincial research organization, a research & technology organization that provides analytical and applied research services. In business since 1962, we serve over 1000 clients annually from our locations in Fredericton and Moncton, New Brunswick.

We have an immediate opening for a **Facility Cleaner** at our Fredericton location. The work involves maintaining premises in clean and orderly condition and performing minor repairs as required. Duties include sweeping, mopping, vacuuming and scrubbing floors, waxing and polishing floors and furniture, cleaning washrooms and replacing washroom supplies, cleaning windows, lights, diffusers and walls. Work also involves shoveling snow and removing ice from entrances. Other related responsibilities may be assigned as necessary.

## DUTIES INCLUDE (BUT ARE NOT LIMITED TO):

- washing windows, walls, and ceilings
- vacuuming carpeting draperies and upholstered furniture
- emptying trash containers, dusting, distributing clean towels and toiletries
- cleaning, disinfecting and polishing kitchen and bathroom fixtures and appliances
- monitoring building safety by checking that doors are locked, and identifying possible hazards
- Cleaning and polishing floors using appropriate tools (e.g.: vacuums, mops, brooms, mechanical scrubbers)
- Shoveling entrances and walkways
- Performing minor repairs
- General landscaping duties as required

## REQUIREMENTS:

- Organization, initiative, and attention to detail are highly desirable.
- Ability to work independently as well as within a team setting.
- A secondary (high) school graduation certificate
- 1 to 2 years of commercial cleaning experience
- Knowledge, experience and understanding of working with various types of cleaning equipment (i.e. auto-scrubbers, carpet cleaning equipment, swing machines, etc.)
- Experience stripping and waxing floors an asset

## COMPENSATION

Compensation range is \$34,000 to \$40,000. RPC offers a generous employee benefit plan including a pension plan (New Brunswick Public Service Pension Plan), Health and Dental coverage, Top Up for Maternity Leave, Wellness rebates, paid leave, and more.

## HOURS OF WORK

Monday to Friday 8:15 to 4:30 or 1:00 – 9:00.

## APPLY

To apply please send your cover letter and resume to [careers@rpc.ca](mailto:careers@rpc.ca), referencing competition **#ADM0809** on or before **August 09, 2024**.

*Review of applications will begin as soon as possible and will proceed until a suitable candidate is identified. Only those applicants chosen for an interview will be contacted.*

*RPC is committed to the principles of employment equity, diversity and inclusion.*



SCIENCE & ENGINEERING

[www.rpc.ca](http://www.rpc.ca)

